

# Forest Stewardship Planner, Grays Harbor CD

Monday, 26 October 2009

The primary function of this position is the establishment and maintenance of technical excellence of conservation, management, and land uses of woodlands and associated wetlands and riparian areas in non-industrial woodlands. The job requires traversing all types of terrain on foot, climbing fences, and the operation of hand and power tools to examine soils in place and to take soil samples. Physical effort is required. Work conditions involve all types of topography, weather, or related outdoor features. Applications will be accepted until the close of business on Nov. 12, 2009.

## General Description

This is a full time (40 hour work week) grant funded position for the Grays Harbor Conservation District. Sustained employment is contingent upon the application and receipt of additional grant funding. The scope of work and funding for this position may be expanded. This may include providing technical assistance to neighboring Conservation Districts interested in providing forestry assistance to their cooperators and serving as a Technical Service Provider or through a Cooperative Agreement to USDA Natural Resources Conservation Service through the Environmental Quality Incentives Program.

## Job Responsibilities

The primary function of this position is the establishment and maintenance of technical excellence of conservation, management, and land uses of woodlands and associated wetlands and riparian areas in non-industrial woodlands.

Determine resource needs information for non-industrial private forestland owners, prepare maps, use soil information, and develop conservation forestland plans.

Prepare conservation plans consistent with USDA-Natural Resources Conservation Service Standards and Specifications.

Decisions and opinions given to landowners regarding woodland management must be accurate and provide landowners support for their goals including income while maintaining water quality, fish habitat, and critical resources.

Develop educational materials, participate in training conferences, workshops, and other meetings designed to assist forest landowners in solving forestland problems.

Act as a liaison for forestry related activities with representatives of Federal, State, or private forestry groups and associations. Represent the District at meetings, conferences, and on committees pertaining to forestland programs in the area.

Prepare news articles on forestland activities for publication in newspapers, newsletters, and other publications. Speak to groups on forestland issues.

#### Qualifications

A Bachelor of Science degree with major study in forestry or forest engineering and 2 years of forestry experience

OR

Satisfactory completion of a two-year Forest Technology Vocational Program and 4 years specialized experience related to this field

A Forester Certification is a desired qualification

Must be knowledgeable of local tree ordinances; must have knowledge and identification skills of flora and fauna indigenous to the area.

Excellent communication skills both written and oral are required for interaction with coworkers, Board members, agency partners, and cooperators.

Must demonstrate the ability to independently develop, implement, and administer programs and projects from conception through completion. Must be able to perform assignments both independently and work as a team member.

Must be able to demonstrate computer skills including spreadsheets and basic mapping technology.

Must have a valid Washington State driver's license or be able to get a driver's license within 30 days of hiring.

Must be able and willing to pass the USDA NRCS Background Check.

#### Physical Demands

The job requires traversing all types of terrain on foot, climbing fences, and the operation of hand and power tools to examine soils in place and to take soil samples. Physical effort is required. Work conditions involve all types of topography, weather, or related outdoor features.

#### Supervision and Guidance Received

The successful applicant will perform the above duties with a minimum of Supervision from the Grays Harbor Conservation District Board of Supervisors and the Office Manager. Direction and supervision will be provided through regular Board meetings and oral or written instruction from either the Board of Supervisors or the Office Manager. The successful applicant will make independent decisions on those aspects of his/her assignments which can be accomplished through adaptation of standard guidelines. He/she independently develops approaches and solutions to problems that involve a combination of complex features.

The successful applicant's work will be reviewed and his/her performance will be evaluated monthly at regular Board meetings, through reports, and through observations on the effectiveness of the work.

#### Application Procedure

Interested persons will submit a letter of application describing their knowledge and abilities applicable to this position, a current resume, and contact information for at least three references to:

Grays Harbor Conservation District  
330 Pioneer Avenue West  
Montesano, WA 98563  
(360) 249-5980 ext. 102  
FAX (360) 249-6961

OR

Via e mail to: [graysharborcd@wa.nacdn.net](mailto:graysharborcd@wa.nacdn.net)

Applications will be accepted until the close of business on Nov. 12, 2009

Grays Harbor Conservation District is a Drug-Free Workplace